

## Accountant

### ***Job Details***

Job Type: Full-time

Pay: \$20-25 an hour

Hours: Monday-Friday, 8:00 a.m.-5:00 p.m.

### ***Job Summary***

Homecrest Outdoor Living, LLC is seeking an accountant to join our team! This is an excellent opportunity for an accountant with a positive attitude and a passion for manufacturing. In this position, you will focus on processing accounts payable and payroll for our company. To thrive in this role, you must be detail oriented, organized, and analytical.

**Competitive starting wage** with a full benefits package, paid time off, and opportunities for advancement!

### ***About Homecrest***

Located in Wadena, MN, Homecrest Outdoor Living, LLC is a leading manufacturer of outdoor furniture. Since our founding in 1953, our goal has been to enhance our customers' outdoor living experience by producing quality furniture that lasts for decades. In fact, many of our vintage wire collections from the 1960s are still in use today. If you are passionate about loving life outdoors, we want you on our team!

### ***Job Duties***

- Manage all aspects of accounts payable, including coding expense invoices and facilitating payments to vendors
- Calculate and set up commissions and royalty payments
- Prepare and update productivity/SDC reporting for department supervisors
- Prepare payroll hours and run monthly payroll reports
- Conduct reporting and analysis for management

### ***Requirements***

- Associate's degree in accounting or related accounting experience
- Proficiency with Microsoft Office Suite
- Ability to learn company-specific software systems
- Excellent communication skills with the ability to collaborate effectively across departments
- Strong initiative to investigate and solve problems
- Sense of urgency and efficiency in your work
- Desire to learn additional accounting functions to grow with our company

### ***Benefits***

- 401(k) matching
- Dental, health, life, and vision insurance
- Paid time off

### ***How to Apply***

**Click [here](#)** to download the pdf application and email it to [hr@homecrest.com](mailto:hr@homecrest.com), fax it to **218-631-2609** with **Attention: Human Resources** or **drop it off** at our Wadena location at **1250 Homecrest Ave, Wadena, MN**.